

# Sarah Asefa Zaman

## Objective

To bring 'State of the Art' teaching system for an effective change in the field of English Language Teaching and Testing.

## Work Experience

**2008 – Joined as a full time faculty member in the Department of English, North South University**

**2005 – 2008**

**Lecturer (part time), English Institute, North South University**

- Foundation English Courses
- CEP (Certificate in English Proficiency) courses
- Business English Courses under School of Business (MBA and EMBA program)

**2008 – 2012**

**Lecturer (part time), Dept. of English, Independent University, Bangladesh**

- English 101( Listening and Speaking)
- English 103 (Reading)
- English 105 (Research Paper)

**2006 – 2007**

**Lecturer , Department of English, ( ELT program), Eastern University**

- Language courses at Masters level

**2002 – till date**

**Lecturer**

- English Language Centre, Victoria University of Technology (Dhaka Campus)
- North South University
- Future Ed Education English Language Centre (An associate of British Council Bangladesh
- BARC (British American Resource Centre) – affiliated with IDP Australia in Bangladesh
- Haque and Sons Marine Academy

**Teaching different English Language courses like**

- General English Courses
- IELTS Preparation Courses

**2000 – till date**

**EFL Examiner, University of Cambridge Local Examinations Syndicate**

- ( UCLES)
- IELTS( International English Language Testing system)
- CAE ( Cambridge Advanced English)
- FCE (First Certificate in English)
- BEC ( Business English Certificate)
- PET (Preliminary English Test)
- KET ( Key English Test) and
- YLE ( Young Learners English)

**2006 – till date**

**IELTS Workshop Conductor, British Council, Dhaka**

**2005**

**Lecturer , English Department, Presidency University**

- ENG 100 level courses

**1998 – 2004**

**Language Instructor at the Self Access Centre, English Institute, North South University**

- Tutored and guided foundation level students
- Developed study materials for the resource centre
- Invigilated exams and checked scripts

**2002**

**Language Instructor, Murphy McCann Consulting Group**

- Taught English Courses at different levels

**Language Instructor, Desh Meins, A private coaching centre**

- Taught English courses at different levels 2007 - 2008

**OTHER ACTIVITIES:**

- Worked as a resource person -‘Guest Lecturer’ , Janata Bank Training Institute
- Attended and participated in a 3-day Seminar/Workshop in New Delhi on “Shaping The Way We Teach English” in August, ’08
- Conducted a workshop on “Reading Strategies” and presented a paper on “ Teaching Writing Through Short Stories ” in NELTA International Conference in Nepal in February 2012
- Worked as a Translator in Pakistan Embassy from 1986 to 1990
- Worked as an English News Presenter in Bangladesh Television

## **Accreditation**

- The only Bangladeshi recipient of IGCSE Accreditation from University of Cambridge, UK

## **Education**

- MA in ELT,( GPA – 3) Institute of Modern Languages, Dhaka University, 2004
- MSS in International Relations, (2<sup>nd</sup> class) Dhaka University 1987

- **BSS(HONS) in International Relations, ( 2<sup>nd</sup> class) Dhaka University, 1986**
- **Diploma in French Language, Alliance Francaise, Dhaka.**
- **HSC, 1<sup>st</sup> Division, Holy Cross College, 1983**
- **SSC, 2<sup>nd</sup> Division, Kakoly High School,1981**

#### **Languages Known**

- **English, Bangla. French and Urdu.**

#### **OTHER INTERESTS :**

- **Reading, listening to music, traveling and collecting artifacts from all over the world.**

#### **References**

1. **Dr. AQMA Bhuiyan, Chair, Department of English and Modern Languages, North South University.**
2. **Dr. Deena P Forkan, Department of English and Modern Languages, North South University, Bangladesh.**